



KITTITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

Mark Cook, Director

REQUEST FOR STATEMENT OF QUALIFICATIONS SUPPORTING DESIGN, AND ENVIRONMENTAL PERMITTING FOR PREVENTATIVE MAINTENANCE ON NORTH THORP HIGHWAY-YAKIMA RIVER BRIDGE KITTITAS COUNTY, WA

All submittals received after 10:00am Local Time, on November 12, 2020, will be discarded

PURPOSE:

The existing bridge (No. 97341) along North Thorp Highway spanning the Yakima River requires preventative maintenance to extend the life of the fracture critical members. Existing paint system failure and truss portal member damaged by traffic impacts are suspected as the damage causing agent. Additionally, the bridge connection joint to pavement require replacement

SCOPE OF PROJECT:

The work to be performed by the **consultant** consists of preparing preliminary engineering including but not limited to planning, project management, structural engineering, traffic engineering, 100% design plans, specifications and estimate package, for the rehabilitation and maintenance of the structure described, and environmental planning and permitting required for the project to be advertised for construction.

PROCEDURES FOR SUBMITTAL:

If you wish to be considered for work under this SOQ, submit a sealed envelope to Kittitas County Public Works, at 411 N. Ruby St. Suite 1, Ellensburg WA 98926 **by 10:00 am local time on November 12, 2020**. Submittals shall include a one-page cover letter with the firm name and contact information. Submittals shall also include five copies of your Statement of Qualifications describing the firm's or team's ability to professionally provide the requested services. Address submittals: **North Thorp Highway-Yakima River Bridge**.

For your records, Kittitas County will provide a confirmation email to the contacts provided in the submittal confirming receipt of your interest in the proposal. Submittals received after **10:00 am local time on November 12, 2020** will be disregarded. Kittitas County encourages disadvantaged, minority and women owned consultant firms to respond. The WSDOT Disadvantaged Business Enterprise program established a 4% mandatory UDBE goal for consultants on this project.

The County reserves the right to retain the services of the successful firm for any subsequent phases (such as right of way or construction) associated with this project. The County reserves the right to reject any and all submittals.

SELECTION PROCESS AND PROPOSED SCHEDULE:

Kittitas County’s selection will be based on review of submittals in the following manner:

1. The firm's or team's qualifications, experience and ability performing the requested work (30 points);
2. Demonstrated experience with similar projects in the past five years (50 points);
3. Demonstrated experience with similar environmental permitting in the past five years (30 points);
4. Experience working in Kittitas County in the past five years (20 points);
5. Demonstrated ability keeping projects on time and within budget (20 points);
6. Demonstrated ability communicating and working effectively with the public, staff, Washington State Department of Transportation, Washington State County Road Administration Board and regulatory agencies (20 points).

Anticipated Dates	Tasks
November 12, 2020	Deadline for SOQ submittals
November 30, 2020	Selection of Firms to Interview
December 7, 2020	Interviews and Reference Checks
December 14, 2020	Selection of firms and prepare contracts
December 28, 2020	BOCC Award of Contracts

The selection process shall be as follows:

- Submittals are reviewed and scored by the Public Works selection committee.
- Selection of firms to interview may be waived if the selection committee decides to award to a single firm based on review of the submittals.
- Firms will be selected to interview if the selection committee decides that interviews are required. The specific interview format will be provided to firms in advance of interviews.
- The Public Works Director will negotiate a scope of work and fee with the selected consultant.
- Providing that a scope of work and fee is successfully negotiated, the consultant will be recommended for award to the Board of County Commissioners during a Board business session (December 28, 2020).
- The selected consultant will then enter into a standard professional service agreement with Public Works.

Kittitas County, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will

affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Kittitas County in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA) commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by e-mailing Candie Leader at candie.leader@co.kittitas.wa.us or by calling collect 509-962-7523.

The above noted schedule is tentative and may be changed based on the number of proposals submitted. Proposals will be evaluated immediately with final selection targeted for early December 2020.

AGREEMENT OF SERVICES:

The selected consultant(s) will be expected to enter into a standard Professional Services Agreement. Insurance requirements are included in that agreement. The anticipated contract period shall be December 2020 to December 2022.

Persons with disabilities may request this information be prepared and supplied in alternate forms by calling collect (509-962-7523).

Kittitas County reserves the right to accept or reject any and all proposals or any items or part thereof or to waive any information or irregularities in the proposals. Kittitas County shall have the sole discretion to determine the most responsible proposal.

ADDITIONAL INFORMATION:

No cost or fee schedules shall be submitted with your response. Consultants will be selected on their qualifications and experience as noticed in this solicitation, with fees determined through negotiations following selection. Contracting is dependent on a negotiated mutually accepted scope of work and subsequent fee established by the consultant.

INQUIRIES:

Direct all inquiries regarding this request for services to Mark Cook, Director of Public Works at (509) 962-7523 or via email to:

Candie Leader
candie.leader@co.kittitas.wa.us

Dates of Publication:

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Daily Journal of Commerce: October 22, October 29 and November 5, 2020